

Alabama Child Death Review System
State Team Meeting Minutes
September 20, 2007

State Team Members Present:

Frank DeGraffenreid
Dr. Cheryl Outland
JR Sample
Bobby Timmons
Dr. Don Williamson (Proxy- Tirrell Martin)
Sen. Linda Coleman (Proxy- Dianne Sims)

Absent:

Dr. Robert Brissie
Steve Giddens
James Hayes
Dr. Beverly Jordan
Tara Kyser
Steve Lafreniere
Rep. Mike Millican
Dr. Gillis Payne
Shirley Scanlan
Dr. Kenneth Snell
Dr. Michael Sparks
Linda Tilly
Beth Twitty

Guests/Staff Present:

Jannah Bailey
Richard Burleson
Gerone Grant
Melody Jones
Sharis LeMay
Greg Locklier
Olivia Smith

Call to Order

On September 20, 2007, at 1:10 PM at the Alabama Industrial Development Training Center in Montgomery, Alabama, the Alabama Child Death Review System (ACDRS) State Team meeting was called to order by Richard Burleson. He welcomed new members and guests. Mr. Burleson was happy to announce that he was back with ACDRS as the new Director.

New Members and Guests

Invited guests in attendance were: Jannah Bailey, Melody Jones, and Greg Locklier.

Guest Speaker

Jannah Bailey, of Child Protect, serves as the coordinator for the 19th Judicial Circuit which serves Autauga, Chilton, and Elmore Counties. She voiced several concerns about the modules the Local Teams use for case reviews. Ms. Bailey recommended that we add “van” as an option on the Vehicular case review module. She also gave advice on how the central office staff can get lagging teams more involved in the Child Death Review process.

Melody Jones of Gift for Life gave the State Team an update on the progress for the Cribs for Kids program. She was

happy to report that cribs were being donated to babies that were born in Montgomery County and not just those that are considered Montgomery County residents. So far, 212 cribs have been distributed in Montgomery County. She was also happy to report that Gift for Life has designated \$35,000 for the Cribs for Kids expansion. Ms. Jones said that the expansion efforts were going well and that the Talladega County team had secured \$5,000 to deliver cribs. The Escambia County team is seeking an additional \$2,000 to begin distributing cribs as well.

Greg Locklier, an attorney with the Alabama Department of Public Health, discussed the proper way for the ex-officio members to appoint a proxy. He also mentioned the proper protocol ACDRS must follow to approve minutes from State Team Meetings. Mr. Locklier also discussed the Open Meeting Act as it pertains to ACDRS. Mr. Locklier made copies of the rules and regulations available to all State Team members.

Unfinished Business:

Minutes of Last Meeting

The minutes for the February 2006, May 2006, August 2006, November 2006, February 2007, and May 2007 meetings could not be approved because there was not a quorum present.

State Team Membership Update

Mr. Burleson discussed the current vacancies on the State Team. He announced that in March 2008 there will be three additional vacancies. This will bring the total number of vacancies to nine. He hopes that the vacancies will be filled soon.

Status of Cases Report/Comparison

Mr. Burleson discussed the Status of Cases report briefly. He mentioned that the Covington County team is still not meeting. He assured the State Team members that he and Mr. Martin are working hard to get this team running again.

Child Death Scene Investigation Trainings

Mr. Burleson mentioned that he would like for ACDRS to resume the child death scene investigation trainings. State Team member, J R Sample, said that he would be willing to help with this effort. Mr. Burleson and Mr. Martin will look into attending a possible training session with the Centers for Disease Control and Prevention (CDC).

New Business:

Teen Driver Campaign

Mr. Burleson announced that ACDRS were making progress on the teen driver campaign. He informed the State Team that ACDRS would be working with Injury Prevention and Adolescent Health, both of ADPH, to get the campaign underway. He also told the State Team about the upcoming meeting with the Department of Public Safety Director, Colonel J. Murphy where he will discuss the possibility of Public Safety being involved in the campaign as well.

Open Discussion:

The open discussion provided an opportunity for the State Team to voice many different concerns. They suggested that the ACDRS staff bridge the gap between the State Team and the Local Teams. Captain Gerone Grant stated that we should bring in the Local Teams to present specific cases to the State Team. He also suggested some type of information or training session be offered to State Team members to explain the review process to State Team members. Sheriff Bobby Timmons also noted that ACDRS staff should be more aggressive with efforts to promote the ACDRS program.

Executive Session:

An executive session was not called during this meeting.

Next Meeting Scheduled

Our next regularly scheduled ACDRS State Team meeting is tentatively scheduled for November 15, 2007 and 1pm. Location to be announced.

Adjournment

There being no further items on the agenda and no further discussion requested, without objection, the meeting was adjourned at 3:30P.M.

TM: os